

Clay Township Trustees

21774 W. Holts-East Road, Genoa, Ottawa County, Ohio 43430

419-855-7878

Trustees

Joe Badger Mike Diekman Chad Gargas

Clay Township Cemetery Rules and Regulations

Effective January 1st, 2023

The Clay Township Cemetery is located at the corner of S. Opfer-Lentz Road and Fulkert Road in the South East area of the Township. It is maintained by the Board of Clay Township Trustees. These rules and regulations may be revised, altered, or amended, without notice, at the discretion of the Board of Clay Township Trustees.

Resident/Non-Resident

Residents: Residents of Clay Township are persons living within the boundaries of Clay Township, including the corporation limits of Genoa, or a real estate taxpayer of Clay Township.

Non-Residents: Persons who are not living within the boundaries of Clay Township or the corporation of Genoa, and are a non-real estate taxpayer of Clay Township.

Any resident of Clay Township or the corporation of Genoa who moves out of the township or corporation, for health reasons only, are considered a resident for ten (10) years following that move.

Deeds/Grave Sale or Transfer

The grave used must be paid for in full prior to the use of that grave.

The Clay Township Trustees shall issue a receipt and deed to the purchaser of a grave/lot when all accounts have been paid in full.

A restriction is imposed against any sale of a grave/ lot from one owner to any third party for profit.

A fee of \$25.00 per deed will be charged to transfer ownership from one owner to another.

A lot owner may not sell/transfer their grave/lot to another for more than the amount that was paid by the original lot owner.

Grave Purchase

	<u>Resident</u>	<u>Non-Resident</u>
Purchase of each single grave space	\$250.00	\$750.00

A single grave measures ten (10) feet long and forty (40) inches wide.

Cemetery Rules

Artificial, planted/potted flowers, urns, statues, vigil lights, etc. must be placed only on the ends or 12 inches in front or back of the monuments/markers **from March 25th to October 15th.**

No trees, shrubs, evergreens, rose bushes, or any other bushes are allowed to be planted.

No glassware of any kind is allowed in the cemetery.

No fence, grass guards, or decorative rock or gravel is allowed around the monuments.

ANY ground cover product used such as mulch must be biodegradable, NO Rubber ground cover products allowed.

Christmas wreaths, blankets, pillows may be placed on graves after October 25th and must be removed before March 15th.

All decorations must be securely fastened to the monument/marker/ground.

All trash must be placed in the containers provided around the cemetery.

Speed limit in the cemetery is ten (10) miles per hour.

Cemetery visitation hours are from sunrise to sunset.

Anyone who damages, destroys, or steals any decorations or monuments/markers will be prosecuted to the fullest extent of the law.

No private tents or structures to be erected for any purpose.

Cemetery Regulations

All work done in the cemetery is to be done by employees of Clay Township. Any work done by an outside monument vendor must be accompanied by a Township employee.

Any tree, shrub, bush, plant, or any other article that may be deemed a detriment to the general appearance, general maintenance, or safety of the cemetery, may be removed by cemetery officials.

All burial vaults and grave liners will be constructed of concrete. No wooden boxes, multi-piece top lid, or air-seal burial vaults, are permitted in the cemetery.

No animal burials/cremated remains are permitted anywhere on the cemetery grounds.

The use of the "Wilbert Way" lowering device or any similar device is prohibited in Clay Township Cemetery.

The Board of Clay Township Trustees shall have the right to remove or cause to be changed any inscription or object it deems to be offensive, at the owner's expense.

Clay Township Cemetery will take all responsible precautions to protect lot owners and the property rights of those owners within the cemetery from loss or damage. The Cemetery distinctly disclaims all responsibilities for loss or damage from causes beyond its reasonable control, and especially from damage caused by the elements, acts of God, common enemy, thieves, vandals, strikers, malicious mischief makers, explosions, unavoidable accidents, invasions, insurrections, riots, or order of the military or civil authority, whatever the damage is, direct or collateral, other than herein provided.

Indigent Burial

Burials of the indigent are carried out in accordance of the O.R.C. 9.15, effective 09/29/2007.

The Clay Township Board of Trustees will provide, for those meeting the definition of "indigent" provided by the O.R.C. 9.15, with an immediate cremation, interment in the Indigent section of the Clay Township Cemetery, and a basic marker of metal, concrete, or stone.

If, after the interment of the remains of an indigent person, at the expense of Clay Township, the family /friends of said indigent wish to provide a permanent marker/monument on the grave, they must first reimburse Clay Township for the grave and opening/closing of that grave.

Burials per Grave

The following is allowed on one grave.

One adult burial.

One adult burial and one container of cremated remains.

Two containers of cremated remains.

NOTE: If cremated remains are interred on an existing grave/burial vault then there must be a minimum of 10 inches of ground covering the container/urn/urn vault. The cemetery personnel shall be consulted prior to interment for specific measurements. There are no specific requirements as to what type of container/urn/urn vault is to be used.

Grave Opening/Closing

Cemetery business hours are: 6am - 2:30pm Monday-Friday.

Clay Township personnel shall be notified VERBALLY of every burial at least 48 hours prior to that burial, or the cemetery will not be held responsible for any delays. A message left on the township voice recorder will NOT constitute as notification of burial.

Payment for interment shall be made prior to or at the time of service and must accompany a Burial Transit/Cremation Permit.

No interment or inurnment will take place without paperwork and payment.

All Indigent burials will be made in the Potters Field section of the cemetery, and located at the discretion of the Board of Clay Township Trustees.

Grave service should be arranged through funeral home or family.

NOTE: The interment of a non-resident on a resident owned/deeded grave will be accessed an additional fee. This fee will be equal to the current difference in the purchase price of a resident owned/deeded grave and the current purchase price of a non-resident owned/deeded grave.

Example: Burial of Non-resident on Resident Grave;

Full Body Burial Non-Resident Opening \$800.00 + \$500.00 = \$1300.00

Cremation Burial Non-Resident Opening \$500.00 + \$500.00 = \$1000.00

Note: Burial of two (2) separate or combined cremated remains, at the same time, in the same open grave, will constitute two (2) separate burials and will be charged as such.

<u>Weekday/In Cemetery Before 2 PM</u>	<u>Resident</u>	<u>Non-Resident</u>
Adult	\$400.00	\$800.00
Child (Under total length of 36")	\$100.00	\$650.00
Cremated Remains/Limb	\$200.00	\$500.00

There shall be a \$100.00 recording fee for any Resident cremated remains inurned inside any monument.

There shall be a \$200.00 recording fee for any Non-resident cremated remains inurned inside any monument.

Any service rescheduled more than 12 hours from the originally scheduled time and date shall incur a \$2,500.00 reschedule fee in addition to any regular fees.

Weekday After 2 PM/Weekends/Select Holidays

Adult	\$600.00	\$1200.00
Child (Under total length of 36")	\$350.00	\$900.00
Cremated Remains/Limb	\$400.00	\$750.00

All Checks are to be made out to: Clay Township Trustees.

Legal Holidays for Township Personnel

News Years Day, Martin Luther King Day, Presidents' Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, Christmas Day.

NO BURIALS WILL BE SCHEDULED FOR: NEWS YEARS DAY, MEMORIAL DAY, LABOR DAY, THANKSGIVING DAY, CHRISTMAS DAY AND NO SUNDAY BURIALS.

Disinterment

Disinterment will be carried out according to Ohio Revised Code 517.23 and with the authorization of the Board of Clay Township Trustees. Disinterment will be scheduled within five (5) working days after all paperwork and payment has been received and is in proper order.

Disinterment & re-interment within the cemetery (\$500.00 disinterment + \$400.00 re-interment = \$900.00)	\$900.00
Disinterment to another cemetery	\$500.00
Cremated remains disinterment & re-interment within the cemetery (\$150.00 disinterment + \$200.00 re-interment = \$400.00)	\$400.00
Cremation disinterment to another cemetery	\$200.00

Foundations

Precast foundation fees are calculated as follows:

\$7.00 per lineal inch in length.

Example: Monument base = 42" 42 X \$7.00 = \$294.00

Precast Rules

Sizes of precast foundations

- 29" x 18.5" accommodates 24" stone
- 36" x 19.5" accommodates 32" stone
- 42" x 19.5" accommodates 38" stone
- 50" x 19.5" accommodates 46" stone
- 56" x 19.5" accommodates 52" stone

Other sizes may be available at additional cost. Precast foundation prices are subject to change
Foundation orders must include payment in full. Orders that do not include payment will not be installed.

You must specify width and length of monument base in the foundation order.

Poured Foundation Rules

Poured Foundation Fees are calculated as follows:

\$20.00 per lineal in length.

Example: Monument base = 48" 48 x \$20 = \$960

Maximum foundation width is 24 inches.

Foundation orders must include payment in full.

Orders that do not include payment will not be installed.

You must specify width and length of monument base in the foundation order.

There is a minimum 6 month waiting period after burial before a poured foundation can be installed.

Foundations are limited to MONUMENTS NOT TO EXCEED:

Single Grave: No longer than 36 Inches.

Double Grave: No longer than 76 Inches.

No monument over 22 Inches in width will be allowed in the cemetery.

Any monument/marker larger than the foundation ordered will be rectified with a larger foundation or a smaller monument/marker; all at the owner's expense.

Removal of an existing foundation is charged at \$90.00 per hour.

Foundations are installed two times per year, Spring and Fall, by Clay Township personnel ONLY.

Foundation orders must be in writing and received by the Clay Township Trustees before May 1 for the Spring installation and before October 1 for the Fall installation.

All foundation orders must be addressed to the Clay Township Trustees c/o Cemetery Sexton, at 21774 W. Holts-East Rd., Genoa, OH 43430.

Foundations for single graves will be installed only after a period of six (6) months have passed after the date of burial. This applies only to an adult/infant body burial, not cremated remains burial.

It is permissible to have installed, by the township personnel, one additional grass level marker on each grave not to exceed 24" in length and 12" in width. The charge for the foundations shall be as mentioned above.

Monument and marker inscriptions are the responsibility of the lot owner and/or family.